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May 27, 2022

HELP WANTED

CITY OF LEONARD SUMMER WORK PROGRAM

Do you know students looking for work for the summer? Would you like to learn useful skills and get valuable on-the-job training?

The City of Leonard is seeking three (3) individuals interested in supporting the City of Leonard staff and the community. One (1) individual will support City Hall, and two (2) individuals would support Public Works. We are accepting applications from those interested in summer work in between semesters, or who have recently graduated.

Applicants should include a high school transcript or recent report card and any reference letters from teachers, club sponsors, or school staff. The City of Leonard values work ethic, respect, and teamwork. Any experience or extracurriculars showing excellence in those areas should be included with the application. Applicants should also include one essay of no more than 250-words on why they would like to work for the city and what they would contribute to their community by doing so.

Applications are available at City Hall and online at www.cityofleonard.net under City Services, Human Resources.

Applications can be submitted to City Hall at 111 W Collin St. or emailed to citysec@cityofleonard.net. Deadline for submittals is Friday, June 10, 2022.

Hours are flexible and pay will start at \$10/hour, depending on qualifications.

Candidates would be required to have transportation to and from work.

City of Leonard is an equal opportunity employer.